Registration & Payment Process
YMCA CAMP COLLINS

Click the pink "Register for Camp" button.

Select the program/dates you wish to register your camper for.

Click the blue "Register" button.

You will be asked to "Log in or find your account"
> You will have an account if you were at summer camp from 2020 to 2022 or have participated in other YMCA of Columbia-Willamette programs.
> Enter your email or phone number to locate your account.
> If you do not have an account you will need to create one before you can register for a program.
> Click on your name to open your account

How to create your YMCA account before you register for a program...
> Click on "Sign Up" in the upper right corner
> Select YMCA Camp Collins as your membership and then select "Non-Member"
  (If you wish to become a YMCA member, select one of the other YMCA locations that offer a membership)
> Register yourself first, as the primary adult information
> Now add other members of your family. In the bottom left corner, click the blue "Add Member" button
> When all information has been added, click the blue "Register for Programs" button
> Type in Collins in the search bar to locate the list of programs

To start registering your camper...
> Select the session you wish to register and then click the blue "Register" button
> Click on the name of the camper you wish to register for camp.
> If the camper's name does not appear on the list, you will need to add them to your account.

Enter the Registration Information for the camper.

Read & sign the waivers.

A deposit payment is required to officially register for camp.

Click the "Make Payment" link to pay the deposit.

Click the blue "Make Payment" button to pay the deposit.
> The balance will automatically be scheduled to charge your credit card 2 weeks before the camp date.
> If you would like to make several payments before the start of camp, see the instructions below.

To schedule payments:
Once the deposit has been paid,
the participant/member may set up a
payment schedule.
- Click My Account
- Select "My Balance"
- Select "Scheduled Payment" they would like to schedule payments for.
- Select "Cancel"
- "Are you sure you would like to remove this scheduled payment"
  - Click "Ok"
- Select "My Balance"
  - Program with balance will be shown
- Select Check box
  - Click "Schedule a Payment"
- Change Schedule Amount
  - Click "Continue"
  - Click "Create Schedule"
  - Enter desired "Pay Date"
  - Select Payment Method
  - Select Schedule
  - Click "Continue"
  - Click "Confirm schedule"
- Click "Return to My Balance"
- Continue until balance has been scheduled.
  - Payments cannot be scheduled past due date entered in the segment.